



**THE PRESBYTERY OF SOUTHERN NEW ENGLAND
MINUTES and REPORT OF THE
ADMINISTRATIVE COMMISSION TO
INSTALL**

THEODORE JAMES DeMARCO

Minutes

The Administrative Commission was called to order and opened with prayer by Rev. Dr. Ruth Smalt, Vice-Moderator, presiding at 2:40 pm on October 21, 2018 in the Conference Room.

The following members of the Commission were present:

- Rev. Jovelino Ramos, Presbytery of Southern New England
- Rev. Dr. Ruth Smalt, Presbytery of Southern New England
- Rev. John Sweet, Presbytery of Southern New England
- Elder Matt Cairone, Calvin Presbyterian Church
- Elder Sue Hay, Woodbury Union Church, Presbyterian
- Elder Barbara Riihimaki, Westminster Presbyterian Church

The Commission concurred in the Moderator's appointment of Elder Barbara Riihimaki as clerk of the Administrative Commission.

The Commission further concurred to enroll the following people as corresponding members of the Administrative Commission:

- Rev. Cindy Kohlmann, Resource Presbyter for Presbyteries of Boston and Northern New England and co-moderator of the 223rd General Assembly PC(USA)
- Rev. Eric Markman, Harford Street Presbyterian Church (Presbytery of Boston)

The Commission also concurred to invite the following persons to participate in leading worship:

- Rev. Cindy Kohlmann, Resource Presbyter for Presbyteries of Boston and Northern New England and co-moderator of the 223rd General Assembly PC(USA)
- Rev. Eric Markman, Harford Street Presbyterian Church (Presbytery of Boston)

The Commission took the following other actions necessary to fulfill its charter:

It was moved, seconded, and passed that the Order of Worship be accepted as printed in the Bulletin.

It was moved, seconded, and passed that the Commission be adjourned at the close of the Benediction.

The Commission then proceeded to the Sanctuary to worship God following prayer by Moderator Rev. Dr. Ruth Smalt.

During the Worship service, the Moderator of the Commission asked the constitutional questions of Rev. Theodore J. DeMarco and received affirmative answers. W4-0404

The Moderator of the Commission announced that Rev. Theodore J. DeMarco had been duly installed as Pastor, Woodbury Union Church, Presbyterian.

Rev. Theodore J. DeMarco offered the closing prayer of the worship service at 3:55 pm.

Signed Barbara Riehimaki
(Clerk of the Commission)